Centre number: 2656
Centre name: Pooraka Community Kindergarten

1. General Information

- Centre name: Pooraka Community Kindergarten
- Centre number: 2656
- Preschool Director: Allyson Goodale
- Postal address: 14 McCarthy Crt Pooraka 5095
- Location address: 14 McCarthy Crt Pooraka 5095
- Courier number: R14/18 Central North East
- Telephone number: 8260 1741
- Fax number: 8359 4258
- DECS District: Northern Adelaide Region
- Road distance from GPO (km): 14kms
- Staffing Numbers: 2.4 full-time teachers
- Programs operating at the centre, with a brief description of each
  - Pre Entry: For children in the term prior to full time kindergarten.
  - Other Services available: Playgroup- Fri 9 - 11am
                             Lunch Care- Max 10 children a day. Mon- Thurs.
1. Enrolment/Attendance trends
   :Currently enrolments at 55  Attendance averages 45-50.

2. Year of opening
   :1974

3. Public transport access
   :Government Bus

2. Children

4. General characteristics
   :Diverse socio-economic and cultural background including 25% Vietnamese

5. Special Needs support
   :Several children are accessing DECS support services which includes Speech Pathology and Support Workers.

3. Key Centre Policies

6. Quality Assurance Processes
   :Regular evaluation of centre policies and procedures. Done in consultation between both staff, parents and committee. Annual survey given to parents. children and staff. DIAF in progress.

7. The staff at Pooraka Community Kindergarten believe:
   In providing a service to families where the needs of individual children and their families/ caregivers are met
   In valuing the children as individuals because each child comes to us having had different family, cultural, linguistic and social experiences. They also come to us with differing needs.
   In valuing and supporting the many cultural backgrounds of families in this centre, this includes supporting families to maintain their home language at the Kindergarten as much as possible.
   That play is a process by which children learn life skills, and that exposure to a variety of hands on experiences will enhance their learning.
   In promoting the development of such skills and qualities as: positive self esteem, confidence, communication, problem solving, empowerment, responsibility and independence.
   That parents are the first and foremost teachers of their children and that staff and parents must work together to form an effective partnership.
   That we have a responsibility to provide a safe secure learning environment, which is friendly, welcoming and caring.
4. **Curriculum**

- Framework used: *Early Years Learning Framework*
- Special Needs
  - Children have Individual Learning plans that are incorporated into the regular program. Speech plans and support plans are also included.

Special curriculum features
  - Focus on the Vietnamese culture including language, celebrations.
  - Wellbeing. Current environment audit using Reflect, Respect, Relate
  - Wellbeing and Literacy are Learning Improvement focus areas.

- Assessment procedures and reporting
  - Children’s portfolio’s include: samples of children’s work; observations of children’s interactions in the environment and the program; Individual Learning plans; objectives. These are evaluated fortnightly and termly in consultation with parents and an overview is recorded on a developmental progress sheets. Informal parent discussions are held during the term. Summative reports are written and sent to schools at the end of term.

5. **Co-Curricular Activities**

- Regular excursions to the local school give opportunities for community interaction and learning links.

6. **Staff**

- **Staff Profile** (Status, classification/award, employment details)
  - Director: PSD1 Preschool Teachers Award. Full time
  - Teacher: Preschool Teachers Award Full time
  - Guest Teachers: total of ..4 to supplement provision of 15 hours per child kindergarten sessions.
  - ECW support staff is allocated through the Disability services and also .01 centre funded time to support early intervention.

- **Staff support systems** (e.g. cooperative work groups)
  - Weekly staff meetings
  - District Directors meetings and Hub group meetings

- **Performance management program**
  - These are set and reviewed yearly for staff by the Director. The Director’s is managed by the District Coordinator.

- **Staff Policies**
  - These are detailed in the Induction Folder and include emergency issues, medical, OHS&W.
• Access to special support staff
  : DECS Support Services; Bilingual Assistance.

7. Centre Facilities
• Buildings and grounds
  : 1 building, 2 sheds, large play area.
• Centre Ownership
  : DECS land and building, a leased land portion from Salisbury Council.
• Access for children and staff with disabilities
  : Access the building but cannot access the toilets.

8. Centre Operations
• Constitution
  : Amended and approved constitution as ratified at the Pre school's A.G.M. on 24-2-05.
• Decision making structures (eg. Management structure, Organisational chart, sub committees)
  : Governing Council
• Regular Publications
  : Newsletter to the community, Director’s report to the Governing Council twice termly.
  : Governing Council meeting minutes.
• Other communication processes
  : Communication pockets for parents; email, fax.
• Centre financial position
  : DECS grants. Fees paid by parents.

9. Local Community
• General characteristics: (eg. work, languages, culture)
  : Diverse socio economic area, mixed cultural community i.e Vietnamese, Italian, European, Asian and African.
• Feeder schools/preschools/care/OSHC
  : Pooraka Primary School
  : Mawson Lakes Primary School
  : St Gabriel’s School
  : Ingle Farm Primary School
  : Pooraka Community Child Care Centre
• Parent and community involvement
  :Parents are involved in all aspects of the Kindergarten.
  Parent Playgroup is held at the Kindergarten on Friday morning.
• Other local facilities
  :Access to the local park, walks, oval.
• Accessibility (e.g. public transport – air)
  :Serco bus route along Quinlivan Rd.
  Close Parafield airport
• Local Government body
  :Salisbury Council.